



JUNE 20, 2016 BOARD MEETING

1. Open Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the June 6, 2016 Regular Board Meeting Minutes, the June 6, 2016 Committee of the Whole Meeting Minutes and the June 6, 2016 Building and Property Meeting Minutes.

3. Financial Reports

a. Payment of Bills

General Fund	\$	548,497.19
Capital Projects	\$.00
Stadium & Track Projects	\$	269,139.64
Cafeteria Fund	\$.00
Student Activities	\$	<u>19,943.24</u>
Total	\$	837,580.07

Motion to approve the payment of bills as presented.

b. Treasurer's Fund Report

General Fund	\$	12,918,704.11
Capital Projects	\$	2,845,406.74
Cafeteria Fund	\$	441,541.13
Student Activities	\$	193,432.22
Stadium & Track Projects	\$	<u>2,730,886.84</u>
Total	\$	19,129,971.04

Motion to accept the Treasurer's report and budget transfers as presented.

4. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - B. Dimino

Mrs. Beth Dimino has submitted her resignation as a Middle School Learning Support Teacher, effective June 30, 2016.

The administration recommends that the Board of School Directors approve Mrs. Dimino's resignation as a Middle School Learning Support Teacher, effective June 30, 2016.

b. Resignation - Nancy Degenfelder

Ms. Nancy Degenfelder, Oak Flat Learning Support Aide has submitted her resignation, retroactive to June 6, 2016.

The administration recommends that the Board of School Directors approve Ms. Degenfelder's resignation, retroactive to June 6, 2016.

c. Approval of Secondary Instructional Coach - Nicole Donato

The administration would like to recommend Mrs. Nicole Donato as a Secondary Instructional Coach, effective the 2016-2017 school year. Mrs. Donato's compensation for this position should be established at Master's Degree, step 12, plus 30, \$65,622.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

d. Recommendation for High School Fall Play Co-Directors

The administration would like to recommend the individuals listed as Co-Directors for the 2016 Fall Play.

Robert Hanks
Shawna Chamberlin

The administration recommends that the Board of School Directors approve the above listed individuals as Co-Directors for the 2016 Fall Play, as presented.

e. Approval of Middle School TV Studio Co-Advisor

The administration would like to recommend the individual listed as a Middle School TV Studio Co-Advisor for the 2016-2017 school year.

Kasey Priestner

The administration recommends that the Board of School Directors approve the above listed individual as a Co-Advisor for the 2016-2017 school year, as presented.

f. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the teams listed.

Mr. Dwayne Kepner - Head Middle School Girls Basketball Coach
Ms. Teresa Graham - High School Assistant Girls Volleyball Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches, as presented.

g. Recommendation for Classified Personnel Transfers

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employees whose names are listed below:

Pam Kerver will transfer from a Functional Behavior Assessment Aide at Mt. Rock Elementary School to a High School Resource Room Aide.

Tiffany Dearth will transfer from a twenty-nine hour Instructional II MDS Aide to a twenty-nine hour Instructional I Learning Support Aide, replacing Nancy Degenfelder who has resigned.

The administration recommends that the Board of School Directors approve the transfers of the above listed individuals, as presented.

Personnel Items - Action Items

h. Approval of Increased Hours for Lonnie Fahnestock

Ms. Lonnie Fahnestock is currently a twenty-nine hour Intensive Learning Support Aide at the High School. Ms. Fahnestock's hours will be increased for the 16-17 school year to a seven hour aide with benefits and will stay in her current position. Ms. Fahnestock will continue on the current salary scale. The re-allocation of this position is due to Ms. Rhonda Stokes resignation on December 22, 2015.

The administration recommends that the Board of School Directors approve Ms. Fahnestock's increase of hours for the 16-17 school year, as presented.

i. Approval of Increased Hours for Lori Martin

The administration recommends the modification in employment status of the Administrative Assistant for Curriculum and Educational Technology from part time status (5.75 hours per day) to full time status (7.75 hours per day), effective July 1, 2016. Given the increasing demands of the position with the expansion of educational technology as a critical resource for curriculum, the additional time would better serve the positional responsibilities and the District.

The administration recommends that the Board of School Directors approve the change of Mrs. Lori Martin's status from a part time employee to a full time employee, effective July 1, 2016.

j. Middle School Sixth Grade Learning Support Teacher – Jessica Sprecher

Education:

Liberty University - Bachelor's Special Education

Experience:

Northern High School - Student Teaching Special Education Learning Support and Life Skills

Northern Middle School - Student Teaching Social Studies

The administration recommends that the Board of School Directors appoint Ms. Jessica Sprecher as a Sixth Grade Learning Support Teacher, replacing Mrs. Beth Dimino who has resigned. Ms. Sprecher's compensation for this position should be established at Bachelor's Degree, Step 1, \$48,142.00, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

12. New Business - Action Items

a. Approval of Updated Policies

The administration has submitted the updated policies listed and copies have been included with the agenda.

Policy 626 Federal Fiscal Compliance

Policy 626.1 Travel Reimbursement

Policy 827 Conflict of Interest

The administration recommends that the Board of School Directors approve the policies as presented.

b. Approval of 2016-2017 Middle School Handbook

The Middle School Administration have updated the Middle School Handbook for the 2016-2017 school year. The changes that been made in the Middle School Handbook have been included with the agenda.

The administration recommends that the Board of School Directors approve the updated 2016-2017 Middle School Handbook as presented.

c. Approval of Meadows Letter of Agreement

The proposed Meadows School yearly agreement has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreement is included with the agenda.

The administration recommends that the Board of School Directors approve the 2016-2017 Meadows School agreement as presented.

d. Approval of the 2016 New Story Extended School Year Tuition Agreement

The administration submits for approval a 2016 Tuition Extended School Year Agreement between New Story and Big Spring School District. The enrollment commencement date for this agreement is June 27, 2016 through a termination date of July 29, 2016. Information regarding the agreement is included with the agenda.

The administration recommends the Board of School Directors approve the 2016 Tuition Extended School Year Agreement between New Story and Big Spring School District as presented.

New Business - Action Items

e. Approval of Contracted Service for School Physician - Dr. Darryl Guistwite

2015-2016

\$14.80 per student exam/retainer rate for the 2015-2016 school year \$1,000.00

2016-2017

\$14.80 per student exam/retainer rate for the 2016-2017 school year \$1,000.00

The administration recommends that the Board of School Directors appoint Dr. Darryl Guistwite as the school physician for students examinations for the 2016-2017 school year at a per student physical examination rate of \$14.80. The administration also recommends that the Board of School Directors approve Dr. Guistwite's request for a retainer rate of \$1,000.00.

f. Approval of Contracted Service for School Dentist - Dr. Thomas Filip

Contracted Services

Dr. Thomas Filip \$5.00 per exam

The administration recommends that the Board of School Directors approve Dr. Filip as school district dentist for the 2016-2017 school year.

g. Approval of Year-End Financial Statement for Newville Wrestling

The Big Spring School District has received a copy of the year-end financial statement from the organization listed and a copy of the statement is included with the agenda.

Newville Wrestling Association

The administration recommends that the Board of School Directors accept the financial statement as presented.

h. Approve Payments from Stadium & Track Project Fund

The district received the following payment requests for the stadium project:

<u>Project</u>	<u>Pay To</u>	<u>Amount</u>	<u>Balance To Pay</u>
Stadium Project	Ellsworth Electric, Inc.	\$44,101.80	\$187,382.62

The administration recommends the Board of School Directors approve the payment of \$44,101.80 to Ellsworth Electric, Inc. from the Capital Project Reserve Fund.

New Business - Action Items

i. Approve PEMA Application For Winter Storm

The District claim for the January 2016 winter storm was rejected for using the incorrect process. Included in the agenda is a resolution to authorize execution of the documents.

The administration recommends that the Board of School Directors approve the resolution included in the agenda authorizing the Business Manager to execute all forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

j. Approve Transfer to Capital Project Reserve Fund

At the March 21st meeting the Board approved payment of \$1,333,495.50 in debt service from the capital project reserve fund in order to preserve general fund cash. This was necessary as the state budget, due on July 1 2015, still had not passed. Now that the state budget passed and most subsidy from the state is paid, the General Fund can afford to repay the capital project reserve back.

The administration recommends that the Board of Directors approve the restoration of the Capital Project Reserve funds used to pay debt service during the budget impasse by transferring \$1,500,000 from the General Fund to the Capital Project Reserve Fund.

k. Approval of Classified Compensation Plan

The Administration, Board and Classified Employee representatives have reviewed the final 2016-2019 Compensation Plan for the Classified Employees of the Big Spring School District.

The administration recommends the Board of School Directors approve the July 1, 2016 - June 30, 2019 Compensation Plan as included in the agenda.

13. New Business - Information Items

a. Tenure Status

The following professional employees have completed the required years of service as a temporary professional employee and have earned tenure based on their satisfactory performance.

- Ms. Fran Stewart - Middle School Autism Support Teacher
- Mr. Luke Nerone - Middle School Sixth Grade English/Language Arts Teacher
- Mrs. Rebekah Reisinger - Middle School Physical/Health Education Teacher
- Ms. Shannon Brose - Mt. Rock Elementary Second Grade Teacher
- Ms. Laura Fritz - High School Foreign Language Teacher
- Mrs. Ashley Gleeson - High School Learning Support Teacher

Additional information regarding the professional employees have been prepared by Dr. Linda Wilson, Middle School Principal, Mrs. Karen Ward, Mt. Rock Elementary Principal and Mr. William August, High School Principal.

b. Proposed Adoption of Planned Courses

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

<u>Course</u>	<u>Department</u>
Freshman Preparation	Eighth Grade
Spanish 2	World Language

c. Proposed Adoption of Books

Mrs. Robyn Euker, Director of Curriculum and Instruction, is recommending the following books to the Superintendent of Schools. The books are available for review in the curriculum office by any member of the Board of School Directors who wishes to review the books, prior to the July 11, 2016, Board of School Directors meeting.

<u>Course</u>	<u>Title</u>	<u>Author</u>	<u>Copyright</u>
Coding 2	Programming in JAVA (online)	zybooks	2015
AP Psychology	Psychology for AP (2nd ed)	Myers	2014
AP Lang. and Comp.	Language of Composition (2nd ed)	Shea, Scanlon & Dissin-Aufses	2013
Freshman Prep.	7 Habits of Highly Effective Teens	S. Covey	2014

d. Proposed Updated Job Description – 508 Administrative Assistant for Curriculum and Educational Technology

The administration has updated the job description listed and a copy of the job description has been included with the agenda. After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the July 11, 2016.

New Business - Information Items

e. Approval of the 2016-2017 Elementary Handbook

The Elementary Administration have updated the Elementary Handbook for the 2016-2017 school year. The changes that have been made in the Elementary Handbook have been included with the agenda.

The completed Elementary Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

14. Future Board Agenda Items

15. Board Reports

a. District Improvement Committee - Mr. Bob Kanc

b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl

c. Vocational-Technical School - Mr. Wolf and Mr. Piper

d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall

A discussion with Crabtree will take place on 29 June at 1100, see attached update for projects included in the initial plan for NV renovations.

e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall

f. South Central Trust - Mr. Blasco

g. Capital Area Intermediate Unit - Mr. Wolf

h. Tax Collection Committee - Mr. Wolf, Mr. Swanson

i. Future Board Agenda Items

j. Superintendent's Report

16. Meeting Closing

a. Business from the Floor

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, **June 20, 2016**

Next scheduled meeting is: **July 11, 2016**